



How to Program Extension Name

- Press SPEAKER
- Dial 700

The Display should read: Enter Name

ICM Dial

- Enter the Extension Number
- Enter the Name Using Dialpad

ie. Press the numerical key once for A, twice for B, three times for C

1=1 @ [] _ " { | } > <

5=J-L, j-l, 5

9=W-Z, w-z, 9

2=A-C, a-c, 2

6=M-O, m-o, 6

0=0 ! " # \$ % & space ()

3=D-F, d-f, 3

7=P-S, p-s,

**=* +, - . ? : ; < = > ?*

4=G-I, g-I, 4

8=T-V, t-v, 8

#=If same key is needed

FEATURE=Delete

- When you finish entering the name, press **Hold & Speaker** at the same time to save & hang up.



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